



# WESTBROOK PUBLIC UTILITIES

For Office Use Only

Account number: \_\_\_\_\_

Owner number: \_\_\_\_\_

## AUTHORIZATION FOR TRANSFER OF CITY OF WESTBROOK PUBLIC UTILITIES

OWNER:

I, \_\_\_\_\_, am the owner of the property located at \_\_\_\_\_ in Westbrook, Minnesota.

I hereby authorize the Westbrook Utilities to bill my tenant (s), for utilities charged at this address until I notify the Utility Department they have moved from this property.

I understand and agree that in accordance with the city code 3, section 3.05, subdivision 1, I am primarily responsible for any municipal utilities owing on my property and any assignment to a tenant does not relieve me of this responsibility.

I also agree to the following items:

1. I cannot request that the utilities be disconnected if the utility bill is not in my name.
2. Annually, the City will certify to the property taxes and accounts 45 days or more past due.
3. The City shall retain ownership of the meters. The expense to repair /replace the meters due to other than normal wear shall be the responsibility of the property owner. Freezing is not considered normal wear and replacement due to freezing is responsibility of the property owner.

\_\_\_\_\_  
Signature of property owner

\_\_\_\_\_  
Date

### PLEASE RETURN COMPLETED AUTHORIZATION FORM TO:

Westbrook Public Utilities – 556 1<sup>st</sup> Avenue – P.O. Box 308 – Westbrook, MN 56183  
Phone: 507-274-6712 – Fax: 507-274-5569