

# JANUARY 2, 2018

## AGENDA

1. Open Meeting
2. Minutes (Need Motion)
3. Police Report
4. Street Dept
5. Open Forum

### NEW BUSINESS

- A. Resolution No. 1-2018 Fines and Fees
- B. Part Time employee wages/Cost of Living
- C. Appoint Commissions for the year 2018

Acting Mayor	Jan Johnson
Park/Pool	Jan Johnson/Manda Jorgenson
Street	Kelly Brown /Chadd Wahl
Finance	Mayor Dennis Phelps/Katie Steen/Jan Johnson
Community Center	Jan Johnson/Mayor Dennis Phelps
City Assessor	Cottonwood County
Newspaper	Sentinel Tribune
Bank Depository	Bank Midwest
City Attorney	Muske Muske & Surhoff
Economic Development	Jan Johnson/Mayor Dennis Phelps
Personnel	Mayor Dennis Phelps/Manda Jorgenson
Emergency Management Director	Curt Madson
Civil Defense Director	Curt Madson
Zoning Administrator	Mayor Dennis Phelps

- D. National Flood Insurance Program
- E. Good Sam Exempt Permit
- F. Ambulance and Fire Pagers
- G. Library Board
- H. Other Business
- I. Approval of Bills (Need motion)
- J. Adjournment (Need motion)

**January 2, 2018**  
**COUNCIL MEETING**

The Westbrook City Council met on Tuesday, January 2<sup>nd</sup> at 6:30 p.m. at the City Council Room.

Members present: Mayor Dennis Phelps, Jan Johnson, Manda Jorgenson, and Chadd Wahl.  
Others present: Dan Joel, Al Wahl and Sharon Drew.

Motion by Johnson and seconded by Jorgenson to approve the minutes from the December 4<sup>th</sup>, 2017 council meeting. All voted in favor. Motion carried.

Steen stated that the street department had the one-way truck breakdown. This is being repaired.

Sharon Drew discussed with council that she is working with Cottonwood County Animal Rescue. The program is TNR (Treat N Release). Drew traps the wild cats in town and brings them to Cottonwood County to have them fixed. Currently Drew has put out containers in town collecting money for the cost. Drew is looking for help and would like council to consider looking at a proposal. Drew will draw up a proposal so we have a better understanding what she is wanting. Steen stated that we would need to seek guidance from our auditors and City Attorney on this issue.

Motion by Johnson and seconded by Wahl to approve Resolution 1-2018 Fines and Fees. All voted in favor. Motion carried. 4 yay. 0 nay.

Motion by Jorgenson and seconded by Wahl to increase part-time employee wages .25. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Johnson to approve the 3% cost of living adjustment for all full-time employees. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Wahl to appoint the listed commissions for 2018. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Wahl to approve Good Sam Exempt Permit. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Johnson to approve the purchase of 10 new pagers and batteries. Fire and ambulance will split these and Police will receive new batteries. All voted in favor. Motion carried.

Motion by Johnson and seconded by Jorgenson to approve Arlene Erickson replacing Judy Tighe on the library board. All voted in favor. Motion carried.

Motion by Wahl and seconded by Jorgenson to accept \$20,000.00 from the Westbrook Fire Relief. After discussion the council decided to give the funds to the Westbrook Fire Department. All voted in favor. Motion carried.

Joel presented a quote on outdoor lights for the community center building in the amount of \$422.49. Joel was given permission to go ahead and order them and install.

Motion by Johnson and seconded by Wahl to approve the Lutheran Social Services agreement for 2018. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Wahl to proceed with the intent to annex the east side of Fir Avenue. The city Attorney will notify Westbrook Township and file the necessary documents. The Resolution was reviewed and will be acted on during the February meeting. All voted in favor. Motion carried.

Motion by Johnson and seconded by Wahl to approve bills in the amount of \$193,887.28. All voted in favor. Motion carried.

Motion by Wahl and seconded by Johnson to adjourn. All voted in favor. Motion carried.

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Katie Steen, City Clerk

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Dennis Phelps, Mayor