

**July 7, 2025**  
**COUNCIL MEETING**

The Westbrook City Council met on Monday, July 7, 2025 at 6:30 p.m. at the City Council Room.

Members present: Mayor Rocky Kolar, Brian Cassens, Manda Jorgenson, Randy Swan, and Kelly Brown.  
Others present: Street Superintendent Carl Conrad and Utilities Superintendent Dan Joel

Motion by Jorgenson and seconded by Cassens to approve the minutes from the June 2, 2025 council meeting. All voted in favor. Motion carried.

Street report – Jetter truck needs some repair work. We are waiting for a call back so we can proceed with an estimate. In the meantime, Carl will get it DOT certified and we can be ready when McQueen calls back. Pool is going great!

Motion by Jorgenson and second by Swan to approve new Fire Department member Adam Fuchs contingent on Fire Department voting. All voted in favor. Motion carried. Brown abstains.

Motion by Brown and seconded by Cassens to approve Resolution 7-2025 Accepting Donations. All voted in favor. Motion carried. 4 yay 0 nay

Council had the first reading of amendments to Ordinance 8.12 Animal regulations and Ordinance 4.08 Rental housing and Apartments. Discussion on verbiage for Rentals was had. Kolar stated that he will visit with Maryellen for the correct verbiage to make sure it reads clear.

Motion by Jorgenson and seconded Cassens to approve Resolution 8-2025 approving State of Minnesota Joint Powers Agreements with the City of Westbrook on behalf of its City Attorney and Police Department. Both agreements submitted were also reviewed. All voted in favor. Motion carried. 4 yay 0 nay

Council reviewed all submitted UTV, ATV and golf cart permits. Motion by Jorgenson and seconded by Swan to approve all. Discussion regarding the minimum age of drivers was had. The current age to drive any permitted vehicle is 18 yrs old. This was put in place by the Police Chief for safety reasons and precaution for students driving to and from school. There have been several very young drivers seen driving around town. Council felt that it was best to keep it at 18 years old per the Chief. All voted in favor. Motion carried.

Motion by Brown and seconded by Jorgenson to approved submitted solicitor permit. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Swan to approve submitted building permits. One is contingent on property line set back. Kolar will visit with him tomorrow. All voted in favor. Motion carried.

Kolar state a few events that happened over the weekend from pigs to stolen golf cart.

Motion by Brown and seconded by Cassens to approve bills in the amount of \$171,503.11. Check #59617-59701. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Swan to adjourn. All voted in favor. Motion carried.