

**May 5, 2025  
COUNCIL MEETING**

The Westbrook City Council met on Monday, May 5, 2025 at 5:30 p.m. at the City Council Room.

Members present: Mayor Rocky Kolar, Manda Jorgenson, Randy Swan, Brian Cassens and Kelly Brown.  
Others present: David Grev and Nathan Wildermuth with Cottonwood County Assessor's office.

**Board of Review:**

Total Market values are listed as presented: Agriculture \$1,795,400, Residential \$31,981,100 w/ new construction \$158,100, Commercial/Industrial \$5,347,200 w/ new construction \$25,500, Apartments \$2,045,000, and Personal Property \$9,700. Total Market Values \$41,178,400 with \$183,600 new construction.

Westbrook had 8 (qualified) house sales in the look back period. Ratios were at 102.8% which left the values the same. We look at the Market Value to Selling Price which determines a ratio for market value increases. According to the Sales in Westbrook we would need to be at 95%. No Change. Commercial property is looked at county wide with Sales between relatives and sales of church parsonages are thrown out of the equation set by Minnesota Revenue.

Motion by Cassens and seconded by Brown to accept the Market Values listed. All voted in favor. Motion carried.

Motion by Cassens and seconded by Jorgenson to adjourn the Board of Review meeting. All voted in favor. Motion carried.

**Regular Council Meeting:**

Motion by Jorgenson and seconded by Swan to approve the minutes from the April 7, 2025 council meeting. All voted in favor. Motion carried.

Steen presented the repair estimate for one of the lift station pumps. Motion by Cassens and seconded by Brown to accept the estimate from Minnesota Pump Works in the amount of \$6,708 for 2 impellers, 2 grinder impellers, 2 impeller retainers. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Cassens to accept the \$10,000.00 from the Fire Relief Association and deposit it into the fire department account for operating. All voted in favor. Motion carried.

Motion by Brown and seconded by Cassens to approve Resolution 5-2025 Accepting Donations to the City. All voted in favor. Motion carried. 4 yay 0 nay

Steen presented Lifeguard wages. Motion by Cassens and seconded by Swan to approve the raises. All voted in favor. Motion carried.

Motion by Cassens and seconded by Jorgenson to approve the Liquor Permit for Womens Club. All voted in favor. Motion carried.

Motion by Cassens and seconded by Swan to approve the Exempt Permit for WAV Bingo. All voted in favor. Motion carried.

Motion by Cassens and seconded by Brown to approve the building permits submitted. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Brown to approve the UTV/Golf Cart Permits submitted. All voted in favor. Motion carried.

Kolar submitted an estimate in the amount of \$2,500 from Ernie's Drywall to repair the cracks at the community center. Motion by Cassens and seconded by Jorgenson to accept the bid and call to line up the times. All voted in favor. Motion carried.

Animal ordinance was discussed. Kolar asked council to keep reviewing and make any changes.

Swan brought a concern to the table of the hospital dumpsters overflowing with materials. Kolar will talk with Eric to see what the dump schedule is and check the situation out.

Motion by Jorgenson and seconded by Cassens to approve bills in the amount of \$174,843.14. Check #59523-59567. All voted in favor. Motion carried.

Motion by Brown and seconded by Jorgenson to adjourn. All voted in favor. Motion carried.