

April 7, 2025
COUNCIL MEETING

The Westbrook City Council met on Monday, April 7, 2025 at 6:30 p.m. at the City Council Room.

Members present: Mayor Rocky Kolar, Brian Cassens, Manda Jorgenson, and Randy Swan

Others present: Carl Conrad - Street and Amber Bolduan - Amb

Motion by Cassens and seconded by Swan to approve the minutes from the March 3, 2025 council meeting. All voted in favor. Motion carried.

Police report was presented.

Conrad stated that he will have a pump inspection for the lift station on April 14th. City wide pickup will be held on April 21st, Branch pickup will be May 5th and the school will be cleaning up the parks and cemetery on May 7th. C & K Construction bill was presented and discussed for tile repair. Motion by Cassens and seconded by Swan to approve the invoice. All voted in favor. Motion carried. Steen referenced the 2nd half payment for the 11th street repair to Westbrook Public Utilities. Under the direction of council, we will use all of the fund restrictions from the small cities assistance that are in street improvement accounts.

Motion by Jorgenson and seconded by Cassens to accept the \$5,000.00 from Westbrook Fireman Relief Association and deposit the funds into the Fire Dept account for operating. All voted in favor motion carried. Steen submitted an estimate for a new tank from Heiman. The fire dept have tried fixing the existing tank that has a big crack in it, but is not holding. The estimate for \$3,142.00 is a new 225-gal tank. Motion by Jorgenson and seconded by Cassens to approve the purchase. All voted in favor. Motion carried. Fire submitted a quote for pager batteries in the amount of \$1,073.04. Motion by Cassens and seconded by Swan to purchase the pager batteries listed on the quote. All voted in favor. Motion carried.

Amber with the Ambulance was present to give a current report. Ambulance has several people taking classes and bridging this year which is awesome! Motion by Jorgenson and seconded by Cassens to approve the following new hires/trainees – 2 EMT's – Jenna Paplow and McKenna Samuelson EMR's – Katie Marsh, Jessica Hastings, Remington Parker, Jaylynn Parker, Savannah Hubin and Gage Pilaczyaski. All voted in favor. Motion carried. Ambulance submitted a quote for 6 pagers/radios since they have new EMRs/EMTs. The total estimate is \$19,424.00 and also includes programming. Motion by Jorgenson and seconded by Swan to approve the purchase. All voted in favor. Motion carried. Motion by Cassens and seconded by Swan to switch Ambulance billing companies. We will no longer have Expert Billing and now will be with Midwest EMS Billing. All voted in favor. Motion carried.

Ambulance, Fire and Police would like to do a Night to Unite on May 29th on the South side of the Fire/Amb Building on the street. They are going to be asking for donations for Live music, Bouncy Houses for kids and food. This will be a community support/appreciation event. Council members were all in favor with no concerns.

Motion by Cassens and seconded by Swan to approve Resolution 4-2025 Accepting Donations to the City. All voted in favor. Motion carried. 3 yay 0 nay

Motion by Cassens and seconded by Jorgenson to approve all submitted UTV, Golf and ATV permits. All voted in favor. Motion carried.

Motion by Cassens and seconded by Swan to approve the VFW exempt permit request for Bingo and Raffles. All voted in favor. Motion carried.

Kolar reviewed property clean-ups. All letters mailed out have until our clean-up date in April.

Steen gave an update on the swimming pool. We have applied to the state again to install an alligator head in the shallow end which in turn was denied today. The company has a phone call in for the state to have a conversation. The big slide has been delivered and will be installed on April 10th – 13th. The liner materials have been delivered and will be installed on April 14th. The fence is also up and installed. Steen presented to council a quote on additional pool furniture. We feel the need to increase the number of loungers and add another table in chairs. Motion by Cassens and seconded by Swan to move forward with the purchase as long as the funds are available. All voted in favor. Motion carried. Jorgenson added that phase 1 is nearing the end and phase 2 is starting and depending on the fund balance we would like to start this fall with remodeling the inside. The exterior would be steel siding/roof and possibly could get rolling yet before the pool opens this Spring. We are still working on the blueprints for the interior refresh.

Motion by Jorgenson and seconded by Cassens to approve the submitted building permit for Oolman. All voted in favor. Motion carried.

Kolar gave a quick recap of the meeting he had with Brad Gillingham with MPCA. We have been implementing tools to try and get us under the limit due to I & I. Kolar will be keeping an eye out for grants that come up so that we can take care of clay tile either lining or replacement.

Kolar mentioned that the EDA will be using the side by side with a water tank and nozzle to water the main street planters this year.

Kolar presented a letter of support for Federated Rural Electric Associated in regards to high speed fiber to the premise broadband. Note this is not going to be in the city, however the coverage is in our county. All members in support.

Council members discussed the current Rental House and Apartment City Code. Cassens would like to see the verbiage looked at when it relates to defining what a rental is. Another note was where does the liability come from when it is inspected. A few things to iron out with the city attorney. Animal Regulations city code will be reviewed next month.

Motion by Jorgenson and seconded by Swan to approve bills in the amount of \$247,157.11. Check #59459-59522. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Cassens to adjourn. All voted in favor. Motion carried.