

**October 7, 2024**  
**COUNCIL MEETING**

The Westbrook City Council met on Monday, October 7, 2024 at 6:30 p.m. at the City Council Room.

Members present: Mayor Dennis Phelps, Brian Cassens, Dennis Jutting, and Kelly Brown

Others present: Utilities – Doug Kletscher, Kelly Beaty and Jim Schmidt

Motion by Brown and seconded by Cassens to approve the minutes from the September 3, 2024 council meeting. All voted in favor. Motion carried.

Fire Department would like to increase the per section rate from \$185.00 to \$250.00 for 2025-2026 term. Currently the \$185.00 is all going into an investment for equipment replacement. During budget meeting it was discussed in depth that the fire department needs more revenue income. The department would like to split the \$250.00 per section as stated - \$190.00 into equipment replacement and remaining \$60.00 into the operating account. This will help pay for supplies, fuel and wages. Motion by Cassens and seconded by Jutting to approve the increase. All voted in favor. Motion carried. Brown abstains. Steen will get letters sent out to townships regarding the change.

Utility Commissioners were present to discuss the storm sewer project. They have received the final bill and would like council to pay the city portion. City portion is \$90,000.00 out of \$129,150.00 total bill. Council reviewed cash balance in Street Improvement account which we would not have enough funds. Sanitary Sewer has the funds but Jutting stated it should be out of streets. Utilities offered to pay half now and the remaining in April of 2025. Council directed Steen to pay half out of Street improvement \$22,500 and half out of Sewer \$22,500. Motion by Brown and seconded by Cassens to pay the invoice as stated. All voted in favor. Motion carried.

Motion by Cassens and seconded by Brown to leave the 2025 Liquor establishment licenses and tobacco license fees the same as 2024. No Change. All voted in favor. Motion carried.

Motion by Cassens and seconded by Jutting to approve Resolution 12-2024 Accepting Donations. All voted in favor. Motion carried.

Motion by Brown and seconded by Jutting to approve all building permits submitted. All voted in favor. Motion carried

City Attorney Maryellen Suhrhoff presented a resolution to adopt Civil and Criminal fines and fees. These will coincide with the court system. Motion by Jutting and seconded by Cassens to approve Resolution 13-2024. All voted in favor. Motion carried.

Motion by Cassens and seconded by Jutting to approve the snow removal agreement with Cottonwood County. All voted in favor. Motion carried.

Motion by Jutting and seconded by Cassens to approve the ATV permit submitted by Dallenbach. All voted in favor. Motion carried.

Motion by Cassens and seconded by Jutting to approve bills in the amount of \$107,403.96. Check #58964-59055. All voted in favor. Motion carried.

Motion by Jutting and seconded by Cassens to adjourn. All voted in favor. Motion carried.