

**June 3, 2024**  
**COUNCIL MEETING**

The Westbrook City Council met on Monday, June 3, 2024 at 6:30 p.m. at the City Council Room.

Members present: Mayor Dennis Phelps, Brian Cassens, Manda Jorgenson, Dennis Jutting, and Kelly Brown.  
Others present: Chief Mike Hubin, Street Superintendent Carl Conrad, Galen Kauffmann and Charolette Smith from Rebuilding Together.

Motion by Jutting and seconded by Jorgenson to approve the minutes from the May 6, 2024 council meeting. All voted in favor. Motion carried.

Police report was presented. Hubin stated that Madson will have a few hours as he was short and needed assistance. Jorgenson asked if there was a way to implement a walk area or signage on Hwy 7 as there is a lot of children crossing. Brown suggested talking with the County Engineer Nick Klish as that is a County Road.

Conrad stated that the pool was open for the first day today. He finds himself very busy spraying weeds.

Motion by Jorgenson and seconded by Cassens to approve LG555 Donation from the Fire Relief Association in the amount of \$5,000.00. Jorgenson motioned to deposit funds into the fire department checking for operating. All voted in favor. Motion carried.

Rebuilding Together gave a presentation to council. Their mission is repairing homes and revitalizing communities by helping low income, seniors, vets, families with children, etc. They would like to organize a group of volunteers of 15-20 people to work on projects that people in need have signed up for. No skills required with minimum age being 14 years old. It was discussed maybe putting a story line in the newspaper.

Final audit documents were reviewed and discussed. Motion by Jorgenson and seconded by Cassens to approve the 2023 Audit by ABDO. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Cassens to approve Resolution 7-2024 Accepting Donations. All voted in favor. Motion carried. 4 yay 0 nay

Motion by Brown and seconded by Jutting to approve Resolution 8-2024 Accepting Pool Donation thus far in 2024 per audit requirement. All voted in favor. Motion carried. 4 yay 0 nay

Ordinance 1-2024 Amending City Code 3 Municipal Utilities Adding Section 3.31 Point of Sale Compliance was read and discuss. This is the 1<sup>st</sup> reading and will be read/voted on in July.

Council reviewed all submitted UTV, ATV and golf cart permits. Motion by Jorgenson and seconded by Cassens to approve all. All voted in favor. Motion carried.

Motion by Cassens and seconded by Brown to approved submitted building permits. All voted in favor. Motion carried.

Steen updated council on the swimming pool. We will be moving forward with a new liner and pool decking this fall. Fund raisers will continue and we will start hitting it hard asking for donations.

Motion by Jorgenson and seconded by Cassens to reimburse tree trimming for Chang \$250 and Dague \$150. Cassens met with both and all agreed. All voted in favor. Motion carried.

Jorgenson stated that the Storm Sewer is always full of water up by Edison. Jorgenson is wondering what the issue is and how/who is going to fix it. Conrad stated that a line of sorts was bored into it. It needs to be dug up and fixed. Jutting told Conrad get it done. Talk to Utilities and Woodstock to see what is going on up there.

Motion by Cassens and seconded by Jorgenson to approve bills in the amount of \$510,327.00.  
Check #56818-58599. All voted in favor. Motion carried.

Motion by Cassens and seconded by Jorgenson to adjourn. All voted in favor. Motion carried.