

January 2, 2024
COUNCIL MEETING

The Westbrook City Council met on Tuesday, January 2, 2024 at 6:30 p.m. at the City Council Room.

Members present: Mayor Dennis Phelps, Brian Cassens, Dennis Jutting and Kelly Brown

Others present: Police Chief Mike Hubin, Fire Chief Madson and Street Superintendent Conrad

Motion by Brown and seconded by Jutting to approve the minutes from the December 4, 2023 council meeting. All voted in favor. Motion carried.

Police report was presented. Police will be donating a portable AED to the golf course as we received new ones for the department.

Resolution 1-2024 Fines and fees for 2024 were reviewed and discussed. The following changes have been made to the schedule: Delete faxes and laminating charges as the clerk no longer has those services available, increased mileage reimbursement to reflect the IRS increase to .67 cents/mile, increased campground rental to \$20 per night from \$15, increase fine for not registered dog to \$250 from \$105 and moved to criminal citation instead of civil to appear in court, added potentially dangerous dog to criminal citation in the amount of \$200 to appear in court. Motion by Cassens and seconded by Jutting to make the changes discussed. All voted in favor. Motion carried.

Motion by Brown and seconded by Cassens to approve part-time employees/seasonal workers hourly increase of \$.25 and COLA adjustment increase of 4% for full-time as discussed with budgeting. Make note in 2025 to revisit during budgeting and may go with COLA for part-time as well. All voted in favor. Motion carried.

Resolution 2-2024 Adopting Safe and Sick Time was presented and discussed (policy available). Motion by Jutting and seconded by Cassens to approve the resolution and directing Steen to provide the information to employees. All voted in favor. Motion carried.

Motion by Cassens and seconded by Brown to approve the change in the 2024 Personnel Policy to reflect the added ESST policy. All voted in favor. Motion carried.

Motion Brown and seconded by Jutting to approve the 2024 Commissions as printed. All voted in favor. Motion carried.

First reading of the proposed Cannabis and Cannabis derived Products in Public Places Ordinance 3-2024.

Motion by Brown and seconded by Cassens to approve the Exempt Permit for the VFW. All voted in favor. Motion Carried. Jutting abstains.

Motion by Cassens and seconded by Jutting to approve the 2024 Fire Department Officers. All voted in favor. Motion carried. Brown abstains.

Madson presented a new quote on the SCBA grant with FEMA. The original estimate council approved in the amount of \$207,058.00 did not include buddy breathers. Madson asked council to approve the additional 12 buddy breathers increasing the estimate to \$211,870.00. Motion by Cassens and seconded by Jutting to approve the addition. All voted in favor, Motion carried. Brown abstains.

Motion by Brown and seconded by Jutting to approve bills in the amount of \$224,461.15.

Check #58058-58168. All voted in favor. Motion carried.

Motion by Cassens and seconded by Brown to adjourn. All voted in favor. Motion carried.