

October 2nd, 2023
COUNCIL MEETING

The Westbrook City Council met on Monday, October 2, 2023 at 6:30 p.m. at the City Council Room.

Members present: Mayor Dennis Phelps, Brian Cassens, Kelly Brown and Dennis Jutting

Others present: Dan Joel – Utilities, Chief Hubin, David Palm – Bolten & Menk, Gayle Streed

Motion by Cassens and seconded by Brown to approve the minutes from the September 5, 2023 council meeting. All voted in favor. Motion carried.

Police report was presented. Officer Tim Fowler put many hours in researching the police truck. He does not want to be paid for the time, however wants to donate that back to the department what he would have been paid. Hubin stated that a new radio for the squad would be roughly \$7,500.00. He checked with the county and they have one that I could purchase for \$750.00. Motion by Brown and seconded by Jutting to approve the purchase of the radio from Cottonwood County. All voted in favor. Motion carried.

Hubin stated that Officer Hubert is asking for \$23.00 an hour. Phelps stated that Steen has that incorporated in the budget for 2024. We will discuss. Motion by Cassens and seconded by Brown to increase Huberts' wage to \$23.00. All voted in favor. Motion carried.

Hubin is requesting installing stop signs at a few of the uncontrolled intersections after we have had some pretty bad collisions at 6th and Birch in the last Month.

Streed presented to council some concerns she has regarding the complaint/email and citation. After discussion it was decided that all parties involved are retaliating against each other. Hubin said he would be willing to dismiss all fines for Streed and neighbors to start over.

Motion by Brown and seconded by Jutting to approve the 2024 Liquor License, Tobacco License and Games of Skill License. License fees will remain the same. All voted in favor. Motion carried.

Motion by Cassens and seconded by Jutting to approve the 2024 Winter Snow Removal Agreement. Note the amount of reimbursement was increased to \$1,500.00. All voted in favor. Motion carried.

David Palm with Bolten & Menk presented to council the summary of bids for the Water System Improvement. These bids will be sent to the loan company for review. Next step will be a contract when it is awarded.

Motion by Brown and seconded by Jutting to approve Resolution 9-2023 to pursue grant funds through MnDot State Aid Local Road Improvement Program. All Voted in favor. Motion carried. 3 yay 0 nay

Motion by Jutting and seconded by Cassens to approve Resolution 10-2023 to apply for LMC grant to assist with matching funds for city projects and aid. All voted in favor. Motion carried. 3 yay 0 nay

Fire Department has been awarded a FEMA grant to purchase SBA gear. The committee voted to go with Alex Air Apparatus' Drager Air Pac System. The committee presented to the department and all voted in favor to move forward. The quote is \$207, 058.00 and that will go against the FEMA Grant of \$199,200.00. There is roughly \$17,400.00 difference that the Fire Department will have to pay. Motion by Cassens and seconded by Jutting to approve. All voted in favor. Motion carried. Brown abstains.

Ambulance requests council to approve the purchase of 6 pagers and 2 radios from Motorola. Motion by Brown and seconded by Cassens to purchase 2 Radios in the amount of \$4,737.72 and 6 Pagers in the amount of \$2,975.10. All voted in favor. Motion carried.

Building permit submitted from Frank Wood for a storage container was not approved. Majority of council stated they do not approve these types of storage container on personal property. They come with rust, dents and dings and not painted per the company. Council feels that we have allowed them on commercial property but in residential property will not be allowed.

Motion by Cassens and seconded by Brown to approve building permits submitted. Streed, Olsem and Rolfes. All voted in favor. Motion carried.

Motion by Brown and seconded by Jutting to approve bills in the amount of \$128,539. Check #57817-57897. All voted in favor. Motion carried.

Motion by Cassens and seconded by Brown to approve Camryn Bunting, Tammy Faulk and Adams Fuchs as First Responders. All voted in favor. Motion carried.

Motion by Cassens and seconded by Jutting to adjourn. All voted in favor. Motion carried.