

September 5, 2023
COUNCIL MEETING

The Westbrook City Council met on Tuesday, September 5, 2023 at 6:30 p.m. at the City Council Room.

Members present: Mayor Dennis Phelps, Brian Cassens, Dennis Jutting, Manda Jorgenson, and Kelly Brown.
Others present: Street Superintendent Conrad, Utilities Joel and Kletscher, and Tiffani Atherton

Motion by Jutting and seconded by Jorgenson to approve the minutes from the August 7, 2023 council meeting. All voted in favor. Motion carried.

Police report was presented.

Tiffani Atherton presented to council a suggestion to update the city ordinance giving more responsibility on landlords when it comes to garbage and pets. Landlords would have more responsibility in how their property is maintained. Council agreed that there needs to be changes made and will check with the city attorney as to what we can do legally.

Motion by Brown and seconded by Cassens to approve the 2024 budget @ 12.3% increase. General fund Levy with vehicle reserve at 15,000 sitting at \$474,480.00. All voted in favor. Motion carried.

Fire Department bylaw updates were presented and reviewed. The department wants background checks for new members and a requirement for all new members to complete Firefighter 1 and 2. If the courses have not been completed in 3 years they are terminated from the department. Motion by Jorgenson and seconded by Cassens to approve the change to the bylaws. All voted in favor. Motion carried. Brown abstains.

Motion by Jorgenson and seconded by Cassens to accept a \$8,000.00 donation from the Westbrook Fireman's Relief Assoc. and to deposit funds to the Fire Department for operating. All voted in favor. Motion carried.

1st Reading of the Cannabis Ordinance.

The library board has hired a new employee in place of Deb. Motion by Brown and seconded by Jutting to approve the hire of Tabitha Hodges. All voted in favor. Motion carried. Steen stated the library hours have changed. They are closing at 5:00 every day instead of 6:00. They are also going to be open Wednesday's at 10:00 instead of 1:00.

Motion by Cassens and seconded by Brown to purchase a changing table for the public bathrooms at city hall. All voted in favor. Motion carried.

Motion by Jutting and seconded by Jorgenson to approve Resolution 7-2023 in regards to Nelsen detachment of land. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Cassens to approve Resolution 8-2023 in regards to Knudson detachment of land. All voted in favor. Motion carried.

Motion by Brown and seconded by Jutting to approve bills in the amount of \$152,511.98. Check #57721-57816. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Cassens to adjourn. All voted in favor. Motion carried.