

**August 7, 2023**  
**COUNCIL MEETING**

The Westbrook City Council met on Monday, August 7, 2023 at 6:30 p.m. at the City Council Room.

Members present: Mayor Dennis Phelps, Brian Cassens, Manda Jorgenson, and Kelly Brown.

Others present: Street Superintendent Conrad, Police Chief Hubin, Officer Fowler, Utilities Joel and Kletscher, Luke Ewald w/ dvhhs, Jacob Humburg with Bolten and Menk.

Motion by Jorgenson and seconded by Brown to approve the minutes from the July 5, 2023 council meeting. All voted in favor. Motion carried.

Police report was presented. Hubin stated a few concerns are campers at residents that people are living in and also wanted to let council know that they need to come up with ordinance for the marijuana law in public places. Steen will check with other cities and the league as to what they are drawing up. Fowler and Hubin presented to council a need for a squad. The current squad is a 2017 Ford F150 and the current equipment is outdated and no longer supported. It is time to upgrade. The spare police vehicle will get sold and the current truck will be kept as a spare only. Fowler presented to council an estimate from Guardian Fleet Safety for a 2023 Ford F-150 Responder in the amount of \$47,368.50. This is the cheapest bid they received. Along with the purchase of the truck they will build the inside and equip it with everything the department needs. The full estimate of equipment and cages was \$29,419.01 plus labor. The city has money in vehicle reserve account to purchase some of the truck and the rest can be financed or paid for as a capital improvement. Motion by Jorgenson and seconded by Cassens to approve the purchase of the 2023 Ford F-150 Responder and equipment the Responder with the necessary equipment to perform their job. Keeping the old squad as a backup and selling the Crown Vic. All voted in favor. Motion carried.

Conrad stated the lift station piping will be worked on tomorrow. Council also needs to be aware that during the Water Treatment Plant project that we will want to update the manhole on 11<sup>th</sup> and also redo the storm on 11<sup>th</sup>. We have no idea the estimate on that but we will look into it with Bolten and Menk.

Jacob Humburg with Bolten and Menk presented Resolution 6-2023 to City Council. The resolution is approving the plans and specifics and ordering advertisement for bids on the new Water System Improvement. Motion by Brown and seconded by Jorgenson to approve Resolution 6-2023. All voted in favor. Motion carried. 3 yay and 0 nay.

Luke Ewald presented to council what SHIP has to offer small communities. This is a De Moines Valley Health and Human Services program to help with safety and health for communities.

Motion by Cassens and seconded by Jorgenson to approve the tax forfeited properties certified from the county. Motion by Brown and seconded by Cassens to waive the 60-day waiting period. All voted in favor. Motion carried.

Steen stated that the pool liner needs to be looked at. Renosys Company will come and look at it, however since it is past the warranty, they will charge us labor to come. Motion by Jorgenson and seconded by Brown to move forward with the contract for repair. All voted in favor. Motion carried.

Dan Joel with the Ambulance stated that they have worked it out with the Hospital board and Heritage Health Board to purchase Zoll machines for the ambulance in the amount of \$66,000.00. The Ambulance will need to purchase the Zoll machines and the organizations will reimburse us. Motion by Jorgenson and seconded by Cassens to purchase the Zoll machines. All voted in favor. Motion carried.

Motion by Brown and seconded by Cassens to approve bills in the amount of \$150,372.53.  
Check #57623-57720. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Cassens to adjourn. All voted in favor. Motion carried.