

**May 1, 2023**  
**COUNCIL MEETING**

The Westbrook City Council met on Monday, May 1, 2023 at 5:30 p.m. at the City Council Room.

Members present: Mayor Dennis Phelps, Manda Jorgenson, Dennis Jutting, Brian Cassens and Kelly Brown.  
Others present: Gale Bondhus, David Grev, Dan Joel, Dennis Anderson, Keith Carey, Roger Knudson, Jim Schmidt, Gary Van Schenk, Susan Pourchot, Janette Simon with DVHHS and Loy Woelber WWG School.

**Board of Review:**

Total Market values are listed as presented: Agriculture \$1,918,400, Residential \$31,116,900 w/ new construction \$155,300, Commercial/Industrial \$5,480,000 w/ new construction \$41,200, Apartments \$2,121,700, Other \$10,700 and Personal Property \$127,900. Total Market Values \$40,781,600 with \$196,500 new construction.

Bondhus stated Westbrook had 17 house sales in the look back period. Ratios were at 83.75% which left the values the same. We look at the Market Value to Selling Price which determines a ratio for market value increases. According to the Sales in Westbrook we would need to be at 90%. Since there is a shortfall values are adjusted by roughly 12.50%. Commercial property is looked at county wide with Sales between relatives and sales of church parsonages are thrown out of the equation set by Minnesota Revenue.

Anderson, Carey, Van Schenck, Pourchot and Schmidt were all present to discuss current valuation with Bondhus.

Motion by Jorgenson and seconded by Jutting no change for Dennis Anderson. All voted in favor. Motion carried.

Motion by Brown and seconded by Cassens no change for Keith Carey. All voted in favor. Motion carried.

Motion by Jutting and seconded by Cassens no change for Susan Pourchot. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Jutting no change for Gary Van Schenck. All voted in favor. Motion carried.

Motion by Brown and seconded by Cassens to decrease the valuation from \$173,700 to \$125,200 on Schmidt/Scholls property after inspection has been completed. They have not been granted access to the property to do an inspection for valuation and would like the adjustments made. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Cassens to accept the Market Values listed. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Brown to adjourn the Board of Review meeting. All voted in favor. Motion carried.

## **Regular Council Meeting:**

Motion by Jorgenson and seconded by Cassens to approve the minutes from the April 3, 2023 council meeting. All voted in favor. Motion carried.

Police report was presented. Motion by Brown and seconded by Cassens to approve the purchase of a vest for Officer Hubert just like the vest we approved for Fowler. All voted in favor. Motion carried.

Janette Simon with DVHHS presented information regarding the Stigma free campaign. The campaign is reaching out to communities in support to change the narrative on mental health. Co-Champions in Westbrook are Macie Christians and Maryellen Suhrhoff. With the City of Westbrook on board to support the Stigma Free campaign it would allow our co-champions to use City means to promote and hold events or activities in the city. Simon directed council to review a resolution if they support the campaign. Motion by Jorgenson and seconded by Jutting to approve the Resolution for a Stigma Free Zone. All voted in favor. Motion carried. 5 yay. 0 nay.

Loy Woelber discussed pickleball with council. Right now, the school is holding pickleball in the gym, however this winter when the sporting events/practices ramp up they will be looking at the community center for a backup. Concerns were street shoes, cleaning, tape, removing ceiling cables and access to building/supervision. Woelber will be in favor to look at getting a key fob system for the community center that they can control. Motion by Jorgenson and seconded by Brown to allow pickleball to use the community center if everything comes together with the above questions. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Jutting to approve the standard raise for lifeguards as last year. Lifeguards will get .25 raise and WSI certified will get .75 raise. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Brown to approve the temporary Liquor License for Womens Club. All voted in favor. Motion carried.

Motion by Cassens and seconded by Jutting to approve the Exempt permit application for WAV. All voted in favor. Motion carried. Jorgenson abstains.

Motion by Brown and seconded by Jutting to approve the Joint Powers Agreements/Resolution. All voted in favor. Motion carried. 5 yay. 0 nay.

Motion by Jorgenson and seconded by Brown to approve the building permits submitted. All voted in favor. Motion carried.

Motion by Cassens and seconded by Jorgenson to approve the UTV/Golf Cart Permits submitted. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Brown to approve bills in the amount of \$118,998.55. Check #57299-57377. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Jutting to adjourn. All voted in favor. Motion carried.