

**December 5, 2022**  
**COUNCIL MEETING**

The Westbrook City Council met on Monday, December 5, 2022 at 6:00p.m. at the City Council Room.

Members present: Mayor Dennis Phelps, Dennis Jutting, Jan Johnson, and Kelly Brown.

Others present: Brian Cassens, Dan Joel, and Curt Madson.

Truth in Taxation started at 6:00 with Mayor Dennis Phelps explaining that this meeting is to give residents information regarding the city tax portion of property taxes. Mayor Phelps and council members discussed how they arrived at the city levy/Budget. No residents in attendance.

Motion by Jutting and seconded by Johnson to approve the 2023 Levy at \$422,498 (7.50 % increase).

Motion by Brown and seconded by Jutting to adjourn the Truth in Taxation meeting. All voted in favor. Motion carried.

Motion by Jutting and seconded by Brown to approve the minutes from the November 7, 2022 council meeting. All voted in favor. Motion carried.

Police report was presented. Hubin requested to update the department uniforms. See estimate. Motion by Brown and seconded by Johnson to approve the purchase. All voted in favor. Motion carried.

Conrad submitted an estimate for MN Pump works for the capital repairs for the sewer pipes (\$14,307.33). Motion by Johnson and seconded by Brown to approve the repairs. All voted in favor. Motion carried.

Motion by Brown and seconded by Johnson to approve the Ambulance request to increase retirement from \$700 to \$1,000 per the phase 3 document. All voted in favor. Motion carried.

Curt Madson asked council to approve the purchase of a side by side for the fire department. They would purchase it used from the MN DNR. 2007 Ranger 700 and would be used for grass fires. Motion by Jutting and seconded by Johnson to approve. All voted in favor. Brown abstains.

Motion by Johnson and seconded by Jutting to approve the donation from Fire Relief Association in the amount of \$10,000.00. Per discussion monies will be deposited into Fire for operating. All voted in favor. Motion carried. Brown abstains.

Motion by Brown and seconded by Jutting to approve Jim Schmidt as a utility commissioner. All voted in favor. Motion carried.

Steen presented the outstanding list of past due mowing's. Motion by Brown and seconded by Johnson to approve the assessments to be sent to the county. All voted in favor. Motion carried.

Steen handed out to council the updated credit card transactions, cash balance report and PTO/Comp time spreadsheet for review.

Motion by Johnson and seconded by Jutting to approve the WAV permit request for bingo. All voted in favor. Motion carried.

Sewer rates, fines and fees were discussed for 2023. Council would like to see the community center rental rates be increased along with contracted haulers due to the deteriorating state of the streets. Fines and Fees will be reviewed and approved next month.

Motion by Johnson and seconded by Brown to approve bills in the amount of \$155,779.79. Check #56855-56935. All voted in favor. Motion carried.

Motion by Brown and seconded by Jutting to adjourn. All voted in favor. Motion carried.