

**November 7, 2022**  
**COUNCIL MEETING**

The Westbrook City Council met on Monday, November 7, 2022 at 6:30 p.m. at the City Council Room.

Members present: Mayor Dennis Phelps, Jan Johnson, Manda Jorgenson, Kelly Brown and Dennis Jutting

Others present: Carl Conrad, Dan Joel, Curt Madson and Shawn Colbert

Motion by Johnson and seconded by Jutting to approve the minutes from the October 3, 2022 council meeting. All voted in favor. Motion carried.

Police report was presented.

Conrad presented a quote to council on a small 73" snow blower for the city sidewalks. The current one is too big for the new sidewalks. Westbrook Ag quoted \$12,995 new with trade-in the total would be \$10,395.00. Motion by Jorgenson and seconded by Brown to approve the purchase. All voted in favor. Motion carried.

Conrad stated that the cast iron piping is cracked in the lift station. The Minnesota Pump Works is sending a quote for the repair.

Fire and Ambulance representatives were present to discuss Township Contracts. Due to the raising cost of gas and repairs they are asking council to increase the rates for 2023/2024. Motion by Brown and seconded by Johnson to approve the Ambulance request of \$45 increased to \$50 per section. All Voted in favor. Motion carried. Motion by Jorgenson and seconded by Johnson to approve the Fire Department request of \$175 to \$185 per section. All voted in favor. Motion carried. Brown abstains.

Joel was present from Ambulance requesting the Currie CD designated for retirement be changed to general operating. There are enough funds in the ambulance account and investments to pay out any retirement. Motion by Jorgenson and seconded by Brown to approve the request. All voted in favor. Motion carried. Joel also explained that the Ambulance Service would like to pay backup pay @ \$2.00. This will be added to the timecards for those individuals that need to be on-call when the 1<sup>st</sup> rig is out. Motion by Jorgenson and seconded by Brown to approve the \$2.00 backup pay. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Brown to approve the Building Permit for Merrick. All voted in favor. Motion carried.

Steen presented AFLAC rates for vision and dental as an option for benefits. Council agreed that this would be considered a benefit along with the health insurance paid at the same percentage. Employees do not have to take the benefit. Motion by Johnson and seconded by Brown to approve the added benefit. All voted in favor. Motion carried.

Shawn Colbert presented his plans to council on a lot he purchased in town. He purchased the concrete lot of Klasse's on Main Street where they parked all the campers at one time. He would like to use the lot for storage units. The units will be new metal containers, in the same color, that are 8ft x 20ft. They will not be bright in color and will be either tan or beige. His plans are 5 on each side with a drive way up the middle being 6 to 8 inches apart. Motion by Brown and seconded by Jorgeson to approve the building permit request to install the 10 units and updated sign. All voted in favor. Motion carried.

Steen presented financial information for council to review. Cash Balances, Comp Time/PTO Time, and where we sit Y-T-D compared to Budget.

Motion by Jutting and seconded by Johnson to approve bills in the amount of \$77,106.96.  
Check #56792--56854. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Brown to adjourn. All voted in favor. Motion carried.