

**April 4, 2022**  
**COUNCIL MEETING**

The Westbrook City Council met on Monday, April 4, 2022 at 6:30 p.m. at the City Council Room.

Members present: Mayor Dennis Phelps, Jan Johnson, Manda Jorgenson, Dennis Jutting, and Kelly Brown.  
Others present: Street Superintendent Carl Conrad, Utilities – Dan Joel, Library-Kari Ourada, Van Schenk, Keith Carey and Eric Marsh

Motion by Johnson and seconded by Brown to approve the minutes from the March 7, 2022 council meeting. All voted in favor. Motion carried.

Police report was presented. Council made a list of properties that need to be sent a notice to clean up. Chief Hubin stated that each property owner has been talked to and a letter will be mailed out. Speed sign was mentioned for Davis Ave/Cty Rd 7. Steen will check with Walnut Grove to see where they got their sign from.

Street Superintendent Conrad presented council with 3 estimates on dump trailers. After all specs were given a motion by Jorgenson and seconded by Brown to approve the purchase of a brake away dump trailer with a roll tarp in the amount of \$16,000.00 plus tax and license. All voted in favor. Motion carried. City wide pickup will be held on May 16<sup>th</sup> and branch pickup will be May 23<sup>rd</sup>.

Eric Marsh was present to discuss the bin land site purchase. Motion by Jutting and seconded by Jorgenson to approve the terms that Marsh gave council. Terms Marsh gave are – Purchase Price of \$1,500.00, Marsh will pay to have it surveyed, Marsh will pay to get rid of the concrete, existing lot plus extend land past the driveway to square off with expressway land, an easement will be given to the city for access to the land that it butts up to. Marsh will contact council when survey is done with paper work to finalize the transaction. All voted in favor. Motion carried.

Kari Ourada gave a report on the library with annual figures. 699 users, 5,138 visits, Circulation for 2021 was 12,349 items and 63 programs. The Plum Creek Library has a new website. Ourada stated that the library will be looking at filling positions later this year and she would like council to look at giving her library aide, Keithahn, a raise in pay. Phelps stated that the personnel committee will discuss it and get back with her. **\*\*update\*\*** Personnel committee met April 5, 2022 and it was decided to increase Keithahns wage to \$14.00 an hour given her years of service and job responsibility. It is possible if Ketihahn passes some continuing classes it could be more in the future. All council members were sent an email stating these terms and all voted in favor.

Motion by Jorgenson and seconded by Johnson to approve ambulance to purchase 2 oxygen sensor units for younger patients. All voted in favor. Motion carried.

Motion by Jutting and seconded by Johnson to accept the donation of \$10,000.00 from Westbrook Fireman's Relief Association. Funds will be given to the Fire Department for operating. All voted in favor. Motion carried.

Motion by Johnson and seconded by Jorgenson to approve building permits submitted. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Brown to approve all ATV, UTV and Golf cart permits submitted. All voted in favor. Motion carried.

Motion by Johnson and seconded by Jutting to approve bills in the amount of \$48,144.78.  
Check #56145-56215. All voted in favor. Motion carried.

Motion by Brown and seconded by Jorgenson to adjourn. All voted in favor. Motion carried.