

**October 5, 2020**  
**COUNCIL MEETING**

The Westbrook City Council met on Monday, October 5, 2020 at 6:30 p.m. at the City Council Room.

Members present: Mayor Dennis Phelps, Manda Jorgenson, Jan Johnson, and Kelly Brown.

Others present: Carl Conrad, Dan Joel, Ryan Anderson, Chief Mike Hubin.

Motion by Johnson and seconded by Jorgenson to approve the minutes from the October 7, 2020 council meeting. All voted in favor. Motion carried.

Police report was presented. There is a concern with parking at the North Apartments. On the north side of the apartment building, cars are parking on both sides of the street and it is hard for city equipment and busses to get through there. Council members agree that we need to notify the owner and post a no parking sign. Steen asked about the potentially dangerous dog fee. Last year they paid \$200.00 to register to cover administrative fees. We have not had any instances in over a year, so no administrative costs on our end. Council agreed that the renewal fee for this will be a normal registration. Merchant brought up that he would like to see an electronic speed sign up on Hwy 7 as the traffic coming from the north is frequent and fast. Hubin will look into it.

Conrad stated that our permit for the lift station project was approved.

Motion by Brown and seconded by Jorgenson to approve the 2021 license fees for liquor licenses and tobacco license. All voted in favor. Motion carried.

Motion by Johnson and seconded by Jorgenson to approve the 2021 Winter Snow agreement with Cottonwood County. All voted in favor. Motion carried.

Motion by Johnson and seconded by Jorgenson to approve the increase in fire charges for townships per section. Charge will be now \$175.00 per sec. Ambulance rates will stay the same. All voted in favor. Motion carried.

Motion by Brown and seconded by Johnson to approve building permits submitted. All voted in favor. Motion carried.

Library director Kari Ourada presented a report on library happenings. With the separation of an employee, Michelle is taking on more responsibility and more hours. Kari requested an increase in pay for Michelle to the library board and they voted unanimously to approve. The library board is asking council to approve their recommendation for an increase in \$1.00 an hour increase now and the normal .25 an hour adjustment at the beginning of the year as normal. The library board also recommends to council to hire a sub on occasion for a Saturday fill in and not to be on a regular basis. Motion by Jorgenson and seconded by Brown to approve the increase in wage for Michelle. Motion by Jorgenson and seconded by Johnson to approve the hiring of 2 subs @ \$10.00/hr, Lairdie Kells and Ruth Takle. All voted in favor. Motion carried.

Steen gave an update on Main Street from the county. The county is in contact with the contractor to come back and fix intersections 6, 7 and 8. After those are fixed, they will proceed with the paint markings.

Motion by Brown and seconded by Jorgenson to purchase 10 picnic tables with the CARES Act money to promote social distancing. It was talked about renting the wooden tables out to the citizens of Westbrook. All voted in favor. Motion carried.

Motion by Brown and seconded by Johnson to approve bills in the amount of \$85,948.00.

Check #54545-54633. All voted in favor. Motion carried.

Motion by Johnson and seconded by Jorgenson to adjourn. All voted in favor. Motion carried.

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Katie Steen, City Clerk

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Dennis Phelps, Mayor