

July 6, 2020
COUNCIL MEETING

The Westbrook City Council met on Monday, July 6, 2020 at 6:30 p.m.

Members present: Mayor Dennis Phelps, Jan Johnson, Manda Jorgenson, Kelly Brown and Chadd Wahl.
Others present: Curt Madson, Stan Erickson, Carl Conrad and Mike Hubin

Motion by Johnson and seconded by Wahl to approve the minutes from the June 1, 2020 council meeting. All voted in favor. Motion carried.

Police report was presented. 2 part-time police officers have moved away. There is one dispatcher/jailer that he would like to get hired to fill in. His name is Theodore Cromwell. Motion by Brown and seconded by Jorgenson to hire Mr. Cromwell at Step 1 Pay. All voted on favor. Motion carried. Cromwell paid for his Psych evaluation and the required test is roughly \$500.00. If they work here long enough then maybe the city would reimburse some of the cost. Maybe we need to look into a policy to have in place for this situation.

The hospital called Hubin to see if we can supply security to the hospital when there are situations of out of control patients. Gordy from Sanford approached Curt Madson who normally does security for us and asked if it would be possible. Johnson asked Madson if he was ok with that. Madson said Gordy asked him, but was going to present the idea to the hospital board. Steen asked if Curt would be an employee of the city or a security employee of Sanford? Steen stated it could be a question for the League of MN Cities as to the best way to handle the situation. Hubin asked Steen if she could check on it. Motion by Wahl and seconded by Johnson to approve Madson providing security pending on Steen's research. All voted in favor. Motion carried.

Conrad stated that Banner and Associates called today and stated that they were about 50% done with the markings and then will start the bidding process for the lift station project. Banner was inquiring if they can install the shut off valve in a different location. Doesn't seem to be an issue. In the next few months, we will have discussion regarding the MPCA issues with our overage on daily flow.

Conrad stated that there is a bad spot in the road up by Mischke's by Edison. The spot is roughly 16.5 x 78 ft long and has crumbled away. Conrad reached out to Dunnick and RNH for pricing. Dunnick @ 3" thick came in at \$12,375.00 and RNH @ 3" thick came in @ \$4,620 and 6" thick came in at \$6,195.00. Motion by Wahl and seconded by Johnson to approve the RNH bid @ 3". All voted in favor. Motion carried. Steen stated there is some contractor paperwork that RNH needs to fill out before the project.

Motion by Johnson and seconded by Brown to approve Stan Erickson's building permit request with a variance to make his fence higher. All voted in favor. Motion carried.

City Code 8.15 – Open Burning and Regulation of Fires was reviewed for updating. (1st reading).

Motion by Johnson and seconded by Wahl to approve the SW Hero's gambling permit application. All voted in favor. Motion carried.

Motion by Brown and seconded by Johnson to approve the golf cart permit for Judy Knudson. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Wahl to approve Wyatt Christians as a fireman. All voted in favor. Motion carried.

Motion by Johnson and seconded by Wahl to approve all building permit applications. All voted in favor. Motion carried.

Motion by Wahl and seconded by Johnson to approve the purchase of turn out gear. Fire department will receive a DNR grant in the amount of \$2,500 and a donation from South Central Electric for \$2,000. A bill for 3 turnout gear was presented in the amount of \$6,468. Fire department will be responsible for the rest. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Brown to pay the rental bill for another Ambulance after they hit a deer. The cities insurance did not cover the rental fee. All voted in favor. Motion carried.

Steen presented city council with a bill to repair fire hydrants from the Westbrook Public Utilities. After discussion we will table the bill and do some research with other surrounding towns as to how they pay for hydrant repairs.

Steen had received a phone call from Glidden that just purchased the old food pantry. He would like to park some of his construction equipment on the city parking lot next to his building. Right now, Westers park their trailers on it. The parking lot is supposed to be intended for overflow parking for the community center and the city crew does pile snow there if need be. Phelps stated that it will be a concern if the equipment creates a problem and starts to look trashy.

Steen stated that the city sidewalks were always cleared off by the utilities, however with the new street lights Joel stated that the broom will no longer fit and they will not be able to continue cleaning them. There are a few people in town that maybe would do it but does the city ask for bids at an added expense? Steen inquired if we budget for this?

Motion by Jorgenson and seconded by Wahl to approve bills in the amount of \$106,293.40. Check #54026-54279. All voted in favor. Motion carried.

Motion by Brown and seconded by Jorgenson to adjourn. All voted in favor. Motion carried.