

May 6, 2019
COUNCIL MEETING

The Westbrook City Council met on Monday, May 6, 2019 at 5:30 p.m. at the City Council Room.

Members present: Mayor Dennis Phelps, Jan Johnson, Manda Jorgenson, Kelly Brown and Chadd Wahl.
Others present: Gayle Bondhus, Al Conners, Karla Ambrose, David Grev, Carl Conrad, Dan Joel.

Board of Review:

Residents present for review – Darrell Eichner, Gary Debates, Lee Madson, Dennis Marsh, Keith Carey.

Market value before any valuation changes is \$26,411,100. We will have additional value on state assessed properties which are electrical substations, gas pipelines or transmission lines that will be determined in July.

Bondhus stated Westbrook had 8 house sales in the look back period. We look at the Market Value to Selling Price which determines a ratio for market value increases. Commercial property is looked at county wide with 9 sales with an increase in market value. Sales between relatives and sales of church parsonages are thrown out of the equation set by Minnesota Revenue.

City council gave each property owner a chance to speak and ask questions to Cottonwood County Recorder Gale Bondhus including the County Assessors.

The following motions are made to leave the market values as printed. Eichner – Motion by Johnson and seconded by Jorgenson, Debates – Motion by Jorgenson and seconded by Wahl, Madson – Motion by Wahl and seconded by Brown, Marsh – (Store All) Motion by Johnson and seconded by Jorgenson (Tri-Town) Motion by Wahl and seconded by Brown, Carey – Motion by Wahl and seconded by Brown. All voted in favor. Motion carried.

A few properties were discussed by phone calls.

Rolfes – Eddison Avenue – Property is not 100% functional however the value on the property is comparable to others in town at the same condition. Motion by Jorgenson and seconded by Brown to leave value the same as printed. All voted in favor. Motion carried.

Gilmore Peterson – Exterior only because owner was not around – Vacant with 60% functional. Property is comparable to house in the same area. Motion by Brown and seconded by Johnson to leave value the same as printed. All voted in favor. Motion carried.

Motion by Johnson and seconded by Wahl to accept the assessments listed. All voted in favor. Motion carried.

Motion by Brown and seconded by Wahl to adjourn the Board of Review meeting. All voted in favor. Motion carried.

Regular Council Meeting:

Motion by Brown and seconded by Johnson to approve the minutes from the April 1, 2019 council meeting. All voted in favor. Motion carried.

Police Chief Hubin gave his monthly police report.

Hubin brought up that the UTV (side by side) permits and ordinance should be discussed. Discussion was held and all council members were in agreement that we need to have a permit process in place and we need to amend our city codes to regulate such vehicle. It was mentioned that each driver should be permitted not per unit with a sign off from Hubin and also a time of day allowed for operating. Council will discuss throughout the month and at our next meeting we will present a permit and amended ordinance.

Conrad stated that street repairs need to be addressed on 7th and fir. The extension of 4th street past Fir will also need to happen soon.

Motion by Jorgenson and seconded by Wahl to approve the 2018 Audit from Abdo, Eick and Meyer. All voted in favor. Motion carried.

Motion by Johnson and seconded by Wahl to approve the WAV Liquor License request for Fun Days. Motion by Wahl and seconded by Johnson to approve the WAV Gambling permit for Fun Days. All voted in favor. Motion carried. Jorgenson abstains.

Motion by Jorgenson and seconded by Johnson to approve the 2019 Lifeguard Wages. A \$1/hour increase in pay and WSI wages will follow as the prior years with .75/hour more while teaching. All voted in favor. Motion carried. Wahl stated he would like to see something in place to reimburse the training for lifeguards.

Motion by Brown and seconded by Wahl to approve the Tax abatement resolution to call for a public hearing on June 3rd. All voted in favor. Motion carried.

Motion by Johnson and seconded by Brown to approve the building permit for the North Park project by WAV. All voted in favor. Motion carried.

Motion by Wahl and seconded by Brown to approve the new construction home by David Schneider. All voted in favor. Motion carried.

Motion by Johnson and seconded by Jorgenson to approve bills in the amount of \$104,292.82. Check #52786-52895. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Brown to adjourn. All voted in favor. Motion carried.