

**April 1, 2019  
COUNCIL MEETING**

The Westbrook City Council met on Monday April 1, 2019 at 6:30 p.m. in the City Council Room.

Members present: Dennis Phelps, Jan Johnson, Manda Jorgenson, Chadd Wahl and Kelly Brown.

Others present: Carl Conrad, Mike Hubin, Dan Joel - Utilities and Jim Schmidt – Utility Commission

Motion by Johnson and seconded by Brown to approve the minutes from the March 4<sup>th</sup>, 2018 council meeting. All voted in favor. Motion carried.

Police Report was submitted. Hubin stated he would like to hire a part-time officer to have on staff as he might be losing one. Council gave Hubin permission to hire Hacker on a part-time basis.

Branch pickup will be held on May 13<sup>th</sup>. City Wide pickup will be held May 20<sup>th</sup>. Conrad stated that they had a beaver in the lift station that they had to catch and remove. We still have unfinished repairs after the smoke testing. Katie will contact the last few remaining issues. Conrad stated that he is in contact with Scott Leddy regarding Lift Station issues. We will need to make changes to regulate flow.

Motion by Brown and seconded by Jorgenson to approve the Ambulance Contractor Service renewal. All voted in favor. Motion carried.

Jim Schmidt spoke to the council regarding the Meadowland Building site. Schmidt stated that when the building permit was issued the utilities would have liked to be a little more involved in it because there is an issue with us putting in electrical and propane. It will cost us \$100,000.00 for a new service. Phelps asked can't you charge them for it? Schmidt stated that they didn't know about it. They never came to us and they weren't involved in the permit process. Phelps stated that all council did was give them a building permit on the building itself. Schmidt said they are looking at installing a transformer just shy of \$100,000.00 and also gas to them. They are not planning on using the gas dryer for a few years so it will take time to recoup the money. Phelps asked, isn't there gas going out there now. Schmidt stated yes but it will need to be new line. Johnson asked Joel, Dan did you check with them when they were here at the first meeting that night? Joel stated he didn't know nothing because he had to wait for the specs from the electrician. Johnson stated, and then he didn't get back in touch with you then after? Joel stated no. Schmidt stated that he will set up the meeting with the Meadowland board to discuss. Steen stated that you can go back to the original meeting we had with Mike Trosen here at council and he had plans and introduced the whole project. He talked to Dan about it but didn't have the specs at the time and when he applied for the building permit it was on the specs of the building only. I would go back and put it on the electrician stating that they dropped the ball and didn't communicate with utilities. Schmidt said yes and that is what we are going to do.

Motion by Jorgenson and seconded by Wahl to accept the \$8,000 donation from the Fire Relief Association. Funds will be given to the Westbrook Fire Department for operating. All voted in favor. Motion carried.

Steen stated that letters were sent out to residents that do not have garbage service stating that it is a city ordinance violation for not having contracted service. Steen gave them until April 1<sup>st</sup> to start garbage service. Council has decided to move forward with nuisance violations for not complying with city code.

Motion by Wahl and seconded by Johnson to approve the submitted building permits. The building permit submitted by Olsem is approved pending Utilities approval as there may be an issue. All voted in favor.

Motion carried.

Steen reviewed the 2018 Budget compared to Actual with Council.

Jorgenson stated that WAV is raising funds to purchase and install park equipment in the North Park. WAV has applied for 3 grants and will contact other organizations for donations as well. Once the snow melts Jorgenson will have Conrad and Connick walk through the park to take a look at the space.

Motion by Brown and seconded by Johnson to approve the bills in the amount of \$167,905.96.

Check #52701-52785. All voted in favor. Motion carried.

Motion by Wahl and seconded by Johnson to adjourn. All voted in favor. Motion carried.