

February 4, 2019
COUNCIL MEETING

The Westbrook City Council met on Monday, February 4th at 6:30 p.m. at the City Council Room.

Members present: Acting Mayor Jan Johnson, Chadd Wahl and Kelly Brown.

Others present: Police Chief Mike Hubin and Carl Conrad.

Motion by Brown and seconded by Johnson to approve the minutes from the January 7, 2019 council meeting. All voted in favor. Motion carried.

Hubin presented the police report for January. Hubin would like to add Bostyn Thompson as a part-time officer to our roster. Motion by Wahl and seconded by Brown to hire Thompson as a part-time officer. Steen will start getting the employment documents ready. Hubin stated that our budget for 2019 included the purchase of a new computer. Hubin does not need the computer and would like to purchase a safe instead for any evidence and items needed. Price estimate for the safe is \$1,500.00. Motion by Brown and seconded by Wahl to purchase a safe. Hubin will call to order. All voted in favor. Motion carried. Hubin also stated that the pipes in the police station froze again. This is the 2nd time in a month. When things thaw out in the spring it will need to be looked at.

Conrad stated snow removal is going well. There was a mailbox complaint submitted and Conrad will look into it.

Motion by Brown and seconded by Wahl to renew the Workers Comp insurance policy with a \$2,500 deductible. All voted in favor. Motion carried.

The ambulance service has requested to purchase new t-shirts for everyone on the service (\$730) and also a full body vacuum mattress (\$563). Motion by Wahl and seconded by Brown to make the listed purchases. All voted in favor. Motion carried.

The ambulance service has updated the bylaws changing the annual election to January of every year. An updated listing of officers for approval are: President – Andy Tjentland, Vice President – Bret Lindaman, Secretary – Ryan Anderson, Director – Scott Caswell. Motion by Brown and seconded by Wahl to approve the change in by-laws and the new officers. All voted in favor. Motion carried.

Motion by Wahl and second by Brown to approve a building permit to install a carport @ 1249 7th Street. All voted in favor. Motion carried.

Council discussed the Local Road Improvement Plan and Steen will check into applying with Bolton and Menk for more information on the process.

Steen stated that she will contact Schaap about the services that have stopped for non-pay from residents.

Motion by Brown and seconded by Wahl to approve bills in the amount of \$217,416.01. Check #52543-52603. All voted in favor. Motion carried.

Motion by Wahl and seconded by Brown to adjourn. All voted in favor. Motion carried.