

January 7, 2019
COUNCIL MEETING

The Westbrook City Council met on Monday, January 7th at 6:30 p.m. at the City Council Room.

Members present: Acting Mayor Jan Johnson, Manda Jorgenson, Chadd Wahl and Kelly Brown.
Others present: Dale Mischke, Mike Trosen with Meadowland, Dan Joel, Curt Madson, Al Wahl and Carl Conrad.

Motion by Brown and seconded by Jorgenson to approve the minutes from the December 3rd, 2018 council meeting. All voted in favor. Motion carried.

Mike Trosen General Manager from Meadowland was present to discuss the future of Meadowland facility in Westbrook. Meadowland will be demolishing the current site in Westbrook and will rebuild in the current location. Current plan is to build 2 big bins and 1 small bin to hold wet grain. They will tear down everything that is there today and build on top of it. Johnson asked if the grain bins on Hwy 30 will be used. Trosen stated that the current bins on Hwy 30 will be taken down/sold for salvage. The new storage space will hold about 1.3 million bushel. The facility will have a new scale that will take semis and have a 1,000 bushel pit that you can drive over and dump. Jorgenson asked about the timeframe of the project. The current site will stop taking grain around the 15 or 20th of January, start emptying out and tearing down in February and the goal is to have it up and running by fall. A grain dryer is not in the current proposal but would have the capability to do so. Estimated project cost is \$5 million dollars. Steen stated that a building permit would need to be applied for and will email an application to Trosen. Trosen would like to come in every few months, once contracted, to give council an update on the progress.

Wahl presented the police report for December. Wahl handed council his notice of resignation effective February 15th. During the last month he will be here to help transition Hubin and finish up the office remodel. Wahl stated that he would like to keep his police cell phone. Motion by Brown and seconded by Jorgenson to release the city asset to Wahl. All voted in favor. Motion carried.

Conrad stated that the sewer project is progressing. Ground Water Solutions are requesting a partial payment on the project. Motion by Jorgenson and seconded by Wahl to pay \$36,799.05 of the project cost. All voted in favor. Motion carried.

Fire Chief Madson was present to discuss Fire Department needs. The new rescue truck needs 4 new back tires and the wheel seal repair done on the very back 2 tires. This will be done a Radke Wheel. Each tire will cost \$398.86 x 4 and no estimate on the wheel seal repair. Motion by Wahl and seconded by Jorgenson to approve the tires and wheel seal repairs. All voted in favor. Motion carried.

Chief Madson stated that they are in need of some PPE gear and would like to place an order. They need Nomax hoods for all firemen and would like 10 extra to have on hand. These run roughly \$25.00 a piece. During the last fire they have 3 helmets crack so they need to be replaced with new.

A new helmet cost \$219.00 and they would like to purchase a blue light tracking indicator for an additional \$95. They had some nozzles break at the last fire and need replacing as well. Motion by Jorgenson and seconded by Wahl to make all the above mentioned items that are needed. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Wahl to accept a donation in the amount of \$10,000.00 from the Fire Relief Association. Monies will be given to the Fire Department for operating. All voted in favor. Motion carried.

Motion by Brown and seconded by Jorgenson to approve the 2019 Fines and Fees Resolution 1-2019. All voted in favor. Motion carried. 3 yay 0 nay.

Motion by Wahl and seconded by Jorgenson to approve the part-time wage increase at .25 an hour and COLA at 3%. All voted in favor. Motion carried.

Motion by Brown and seconded by Wahl to approve the Council Commissions for the 2019 year. All voted in favor. Motion carried.

Motion by Wahl and seconded by Brown to approve the exempt permit application for the Westbrook Lions. All voted in favor. Motion carried.

Motion by Brown and seconded by Wahl to approve the updated personnel policy. Update added uniform policy verbiage. Hand in upon termination. All voted in favor. Motion carried

Motion by Brown and seconded by Jorgenson to submit unpaid fire calls to the county for assessments. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Wahl to approve the bills from July 2018. All voted in favor motion carried

Motion by Wahl and seconded by Brown to approve bills in the amount of \$90,962.78. Check #52414-52515. All voted in favor. Motion carried.

Steen and Dan Joel have been working with a lighting company for our new street lights. We will spend our city reserves of roughly \$53,000.00 on the lighting and the utility company will pay the difference for the new lights and also lighted garland for the poles. Motion by Brown and seconded by Jorgenson to approve the funds to be disbursed for the purchase. All voted in favor. Motion carried.

Motion by Jorgenson and seconded by Wahl to adjourn. All voted in favor. Motion carried.